

CASCADE TOWNSHIP

Organizational Meeting & January Monthly Agenda

January 5, 2026

The Organizational Meeting and January monthly meeting of Cascade Township was called to order Monday, January 5, 2026 at 6:30 PM followed by the pledge of allegiance.

Supervisors present: Jeff Harris, Chad Hall, and Joe Colucci
 Secretary/Treasurer: Gloria Lewis

1. Jeff nominated _____ as the temporary chairperson, _____ second the motion.
2. _____ was appointed as temporary secretary.
3. _____ nominated _____ as the Chairman and _____ seconded the motion.
4. _____ nominated _____ as the Vice-Chairman and _____ seconded the motion.
5. _____ appointed _____ as Secretary/Treasurer, _____ second the motion.

Approve all motions and appointments as written, all in favor. The decisions were all unanimous. At the end of the meeting, temporary secretary _____ gave the newly appointed secretary the notes to incorporate in her minutes.

Position	Nomination	First	Second	Wage/Salary	All in Favor
Supervisors				\$1,750	
Secretary/Treasurer				\$750 monthly Salary/during Crisis \$25.75 hr.	
Roadmaster/Road Foreman				\$28.58 hr.	
Road Crew/ Laborers	Road Crew			\$20.75 hr.	
Legal Counsel	Scott T. Williams			As billed	
Emergency Management Coordinator	Joe Colucci			\$50.00 per mtg. +mileage/During Crisis \$29.75 hr.	
Vacancy Board	none			Volunteer	
Auditors	none			\$18.00 hr.	
Planning Commission Board	Chris Logue, Jeff Harris, Chad Hall, Joe Colucci, William Brooks IV			Volunteer	
Township Engineer	Dewberry Engineer			As billed	
PSATS Convention Delegate	Joe Colucci			Expenses paid to attend	
Banking	Journey Bank				
Tax Collector	Lycoming County Treasurer Office – 12/31/2025			As billed	
Construction Inspector	Joe Colucci			\$29.75 /hr.	
Insurance Carrier	DGK			As billed	
Webmaster	Gloria Lewis			\$22.25 hr.	
SEO Services	Jamie Nolan			Fee Schedule available	

✓ Cascade Township Real Estate and Fire Tax Rates – no change.

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- ✓ Supervisors: \$20 hr. for work sessions or other meetings in a supervisor capacity.
- ✓ DGK continuation certificate of Treasurer Bond - \$350,000 from April 15, 2025 to April 15, 2026.
- ✓ The Internal Revenue Service set the standard mileage rate for 2026 at \$0.725 per mile.

Secretary will place a legal notice in the Williamsport Sun-Gazette announcing the following meeting dates for 2026:

Cascade Township 2026 Meeting Dates

Planning Commission at 6:30 pm

Board of Supervisors at 7:00 pm

Meetings are held in the Cascade Township Office,
1456 Kellyburg Road, Trout Run PA 17771

Organization/Monthly Jan 5,

Feb. 10, March 10,

April 14, May 12, June 9,

July 14, Aug. 11, Sept. 8,

Oct. 13, Nov. 10, Dec. 8

Year End Dec. 29.

Planning Commission meetings: Feb, Apr, June, Aug, Oct, Dec

Supervisor Work Nights: 2/3, 3/3, 4/7, 5/5, 6/2, 7/7, 8/4, 9/1, 10/6, Budget 10/20, 11/4, and 12/1.

January regular monthly meeting

In attendance:

Public Comment:

Approval or Correction of December 9, and Dec. 30, 2024 meetings minutes as printed: Motion to approve the minutes made by _____, second by _____, all in favor.

TREASURER'S REPORT –	Balance	Cleared Debit	Cleared Credits		
Bank Statements info December 31, 2025					
Township Fund 8201	\$92,090.06	\$5,432.30	\$7,426.86	3.50%	
State Fund 0401	\$135,533.79	0	\$401.69	3.50%	
Sewer Checking 0101	\$967.03	0	0		
Act 13 Checking 5201	\$7,575.95	\$47,760.50	\$90.95	3.50%	
CD#1893 GF	\$227,302.90		\$2,344.37	3/9/2026	4.25%
CD#1907 GF	\$227,302.90		\$2,344.37	3/9/2026	4.25%
CD#1915 GF	\$113,651.43		\$1,172.19	3/9/2026	4.25%
CD#1923 GF	\$113,651.43		\$1,172.19	3/9/2026	4.25%

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CD#1931 ACT 13	\$284,184.63		\$2,930.46	3/9/2026	4.25%
CD#3148 Act 13	\$94,105.72	4.0%		11/25/2026	
CD#0307 Act 13	\$227,235.25	4.0%		10/14/2026	
<u>Total CD Investments = \$1,287,378.26</u>					

EMA –

PLANNING COMMISSION – no report

COG REPORT – no report

ROADMASTER REPORT –

Dec. 1st – 6th: Salt & Cinder, plow - clean up

Dec 7th – 13th: Salt & Cinder, plow – clean up, check roads, mix salt, work on plow truck

Dec 14th – 20th: Plow, salt & cinder, mix material, fix spreader box, do parking lot

Dec. 21st – 27th: Plow, salt & cinder, clean up, do parking lot

Road Issues - none

Vehicle issues -

Equipment issues –

WEBMASTER – Enter Year End agenda, unapproved December Meeting Minutes, Organizational Agenda, January Monthly Agenda

REGISTRATION – none

PERMITS – none

CERTIFICATES OF OCCUPANCY/APPROVAL – none

CODES – none

DRILLING NOTICES – None

CORRESPONDENCE –s

- HOP for Jeff Hoff submitted to PENNDOT
- Board of Elections – review contact info
- PSATS flyers – Legal/training
- WASD – Final close out of EIT from 2020-2024 received 12/15/2025 to Cascade Twp.
- Lycoming County Planning and Development – needs to fill one vacancy full-time and two vacancies for alternate members Lycoming County Zoning Hearing Board. Heather George is the new contact for zoning permits.

OLD BUSINESS – Lycoming County Grants update

NEW BUSINESS –

- **Lycoming County Planning and Development** ACT 247 Review – no longer review ACT 247 Plans and generate a comment letter.
- **2026 PSATS Educational Conference & Exhibit Show April 19 – 22nd.** Voting delegate for the 2026 Convention
- **Election Dates as follows:** May 19, 2026 General Primary, November 3, 2026 General Primary. Municipal Primary May 18, 2027, Municipal Primary November 2, 2027

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- **Bidding Threshold for 2026 is as follows:** 1) Goods or Services that will cost **\$24,500.00** or greater for a calendar year requires public bidding. 2) Goods or services that will cost between **\$13,200.00 and \$24,500.00** for a calendar year requires at least three written or telephonic quotes (documented). 3) Goods or services that cost less than **\$13,200.00** for a calendar year can be purchased without any formal bidding or quotes.
- **Plunketts Creek Township Fire Dept – 2026 Budget and financial report for 2025**
- **Costars 2026-2027 New Salt Contract – Due by March 1, 2026. Need to purchase 60% of contract dates.**
- **Baker Tilly Contract – Audit 2025 DCED financial report**
- **Bassett Engineering**

Dates to Remember:

Supervisors work night: February 3, 2026
Monthly meeting: February 10, 2026

Checks reviewed and Signed: _____ made a motion to pay the bills, _____ seconded the motion, all in favor.

The meeting adjourned at _____ PM _____ made the motion to adjourn, _____ seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris _____

Chad Hall _____

Joe Colucci _____