

CASCADE TOWNSHIP MEETING MINUTES

May 10, 2016

The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, MAY 10, 2016 at 7:00 pm. followed by the pledge allegiance.

Supervisors present: Jeff Harris, Al Evans Jr., and Chad Hall
Secretary: Gloria Lewis, and Treasurer: Becci Stugart

Others in attendance: Wes Waldron, Lisa Johnson, Larry Yaw, and Bob Howard

Approval or Correction of April 12, 2016 meeting minutes as printed: Chad made a motion to approve the minutes, Al second the motion, all approved.

Approval or Correction of Special Meeting minutes of May 3, 2016 as printed: Jeff made a motion to approve the minutes, Al second the motion, all approved.

Guests: Group from McTish met with supervisors before the meeting to discuss the Kelly Road Bridge Project.

REPORTS:

Treasurer's Report

| | |
|-----------------------|--------------|
| Township Fund 8201 | \$81,565.96 |
| State Fund 0401 | \$100,835.59 |
| Sewer Checking 0101 | \$291.23 |
| Act 13 Checking 5201 | \$5,266.00 |
| 212 in Lue of CD 0460 | \$12,870.52 |
| General Fund CC 8260 | \$103,037.36 |
| Act 13 CD 2012 | \$17,238.68 |
| Act 13 CD 2013 | \$216,639.25 |
| Act 13 CD 2014 6362 | \$186,818.97 |
| Royalties to date | \$455.89 |

Becci deleted a double entry in the General Fund Ledger: 3/4/2016 Municipal School Tax deposit \$2,949.23. A debit transfer on 4/20/2016 in the General Fund is not accounted for.

EMS – No report

Planning Commission – No report

COG

Al reported no changes on Act 13 Funds – still in discussion. Discussed use of Local Police Force – State Police coverage in relation to ACT 89 Pennsylvania's New Transportation Funding Law for municipalities.

Road master report:

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4/9. Plowed and salted roads

4/10 checked roads

4/13. Cleaned salt out of 450, put mower back in shop, cleaned inside of 250,
Burned papers, cleaned up building.

4/15. Turned on water to building, took spreader off of 550, patched hole on Kelly road,
Checked Chapman road.

4/19. Radio meeting

4/20. Took 550 to Dangles garage (state inspection , transmission line repair) picked up plate
tamper from Bergan's

Picked up toilet rebuild kits and rebuilt.

Removed cold patch from concrete pad and placed in washed out ditch line in front of cinder
Shedd.

Cleaned building and garage.

4/25. Removed salt spreaders from 450 and put tailgate on

Cleaned trucks and tractor

Cleaned bathrooms.

Marked trees on Kelly leaned and Chapman roads

Took 250 to Dangles garage and picked up 450.

4/26. Changed florescent bulbs in office

Came back and unplugged light later and reset water switch

4/29. Picked up 250 from Dangles garage.

Trucks should be up to date with service and inspection.

Ordered equipment to rent from best line rental. Will be delivered Monday 5/16 and we will
have for one month

For yard work and road and ditch cleaning.

We will start with work around cinder Shedd and move to pipe extensions on Kelly to ditch work
on chapman. I have started marking for one calls and will have them turned in before beginning
work on ditch lines.

We will move forward on covering men's bathroom into a water closet.

Webmaster report – No report

Registration of Property – no report

**Permits – Beck/McCracken Logging Permit issued 5/10/2016 for six month
Re-bond for Mike Dreese – need bonding form**

Certificates of Occupancy/Approval: no report

Drilling Notices: no report

Correspondence:

- Municipal & School Earned Income Tax received (2) deposits

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- PENNDOT – Local Technical Assistance Program – Free training for Storm water after Facility Operation & Maintenance on Tuesday, May 17, 2016 at Woodward Township Fire Hall 8 am to 12 pm. To register call Jane Magyar no later 5/9/2016 (570) 320-2130 or visit LTAP website: www.ltap.state.pa.us
- Notice Selective Insurance notice of renewal date of July 1, 2016 for policies: S 130117 and MC 373654
- PSATS Unemployment Compensation Group Trust – UC Quarterly report due for 2016 – Ordinance 26 – Ordinance Authorizing the Participation of Cascade Township in the PSATS Unemployment Compensation Group Trust Pursuant to the Pennsylvania Intergovernmental Cooperation Law July 5, 2015
- Pennsylvania Utility Commission report due for 2014 Municipality Approved Budget
- IRS FUTA payment for tax period December 31, 2012
- Certificate of Liability Insurance – insured and amount: Kuhns Bros Lumber Co. Inc. \$500,000
- PA Local Government Training Partnership – Training for The Evolving Law of Zoning in June 2016
- Fred Pryor Seminar for Sales & Use Tax 2016 Workshop on July 26, 2016

Old Business:

Tower Invoices – on hold

Audit – Everything is done. Supervisors will meet with Becci Swales at Baker Tilley

Stone Bid – on hold

Waterline Repair – discussed in road master report

Computer Training – Continuing training

New Business:

- Two computers purchased cost was \$1,297.87.
- IRS notice for 2012, Becci Stugart will contact Becci Swales concerning this matter
- Outstanding check from 3/18/2015, Becci Stugart to research
- Al will call Jamie Nolan to verify information, agreed to pay Jamie Nolan based on findings
- Sewer account needs researched – Gloria Lewis to do
- Wal-Mart late fee – Gloria Lewis to call. Supervisors agreed to close this account.
- Supervisors agreed to apply for debit card for Gloria Lewis
- Becci Stugart requested authorization for online banking with access to all accounts. Al Evans Jr made the motion to approve Becci Stugart with authorization for online banking of all accounts. Chad Hall second that motion, all approved.
- Bond coverage for treasurer – reference Second Class Township Code, Article VII Township Treasurer, Article 7, Section 702 requiring bond coverage to equal total of all accounts. Chad Hall will call PSATS.
- Kurt Schmitt – Storm water Ordinance Status once ordinance in place need to pass resolution 1) an administrator for it 2) an appeals bond – Chad has this – needs signed. Next meeting

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- o Scott T. Williams, Esq. – FEMA Approved Floodplain Management Measures deadline June 2, 2016 to adopt these ordinances. Failure to do so would mean township would be ineligible for flood insurance through NFIP – Jeff will call Scott.
- o Application for County Aid – Equipment Rental for Roadway Maintenance and ballast Stone for ditch line. Project cost \$5,500 request \$1,157 - signed and to be submitted.

Dates to Remember:

Work Session – June 7, 2016

Supervisors Meeting – June 14, 2016

Checks Reviewed and Signed: Chad Hall made a motion to pay the bills, Al second the motion, all approved.

Meeting Adjourned at 9:20 PM: Al made the motion to adjourn, Chad second it, all approved.

Respectfully Submitted,

Gloria Lewis

Gloria Lewis, Secretary

Jeff Harris *Jeff Harris*

Al Evans *Al Evans*

Chad Hall *Chad Hall*

Cascade Township

5/10/2016 6:41 PM

Register: 100 - General Fund

From 04/30/2016 through 05/31/2016

Sorted by: Date and Order Entered

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|--------------------------|---------------------------|-------------------|-----------|---|-----------|-----------|
| 04/30/2016 | 3201 | Gloria J Lewis | -split- | VOID: | | * | | 82,296.87 |
| 04/30/2016 | 3202 | Lisa B Johnson | -split- | | 439.99 | | | 81,856.88 |
| 04/30/2016 | 3203 | Rebecca Stugart | -split- | | 183.30 | | | 81,673.58 |
| 04/30/2016 | 3204 | S. Wesley Waldron | -split- | | 321.79 | | | 81,351.79 |
| 04/30/2016 | 3205 | Sandra McNeil | -split- | | 750.21 | | | 80,601.58 |
| 04/30/2016 | 3206 | Wanda Gardner | -split- | | 82.63 | | | 80,518.95 |
| 05/04/2016 | | | 310.00 · Per Capita Ta... | Deposit | | | 5,520.48 | 86,039.43 |
| 05/07/2016 | 3207 | Best Line Equipment | 20001 · Accounts Paya... | | 136.65 | | | 85,902.78 |
| 05/07/2016 | 3208 | Dangle's Garage | 20001 · Accounts Paya... | VOID: | | * | | 85,902.78 |
| 05/07/2016 | 3209 | Elery Nau | 20001 · Accounts Paya... | | 101.81 | | | 85,800.97 |
| 05/07/2016 | 3210 | Logue Industries | 20001 · Accounts Paya... | VOID: | | * | | 85,800.97 |
| 05/07/2016 | 3211 | McTish Kunkle | 20001 · Accounts Paya... | | 10,894.00 | | | 74,906.97 |
| 05/07/2016 | 3212 | Superior Plus | 20001 · Accounts Paya... | | 21.79 | | | 74,885.18 |
| 05/07/2016 | 3213 | Verizon | 20001 · Accounts Paya... | VOID: | | * | | 74,885.18 |
| 05/07/2016 | 3214 | Verizon Wireless | 20001 · Accounts Paya... | | 141.76 | | | 74,743.42 |
| 05/07/2016 | 3217 | Dangle's Garage | 20001 · Accounts Paya... | Invoice 18411 ... | 576.87 | | | 74,166.55 |
| 05/07/2016 | 3216 | Logue Industries | 20001 · Accounts Paya... | VOID: | | * | | 74,166.55 |
| 05/07/2016 | 3215 | Verizon | 20001 · Accounts Paya... | | 60.24 | | | 74,106.31 |
| 05/07/2016 | | | -split- | Deposit | | | 13,042.15 | 87,148.46 |
| 05/09/2016 | 3218 | Gloria J Lewis | -split- | | 246.08 | | | 86,902.38 |
| 05/09/2016 | 3219 | Logue Industries | 20001 · Accounts Paya... | | 220.18 | | | 86,682.20 |
| 05/09/2016 | 3221 | Plunketts Creek Fire ... | -split- | | 2,467.32 | | | 84,214.88 |
| 05/09/2016 | 3220 | Trout Run Fire Com... | -split- | | 2,467.32 | | | 81,747.56 |
| 05/10/2016 | 3222 | Jeff Harris | -split- | | 105.08 | | | 81,642.48 |
| 05/20/2016 | EFT | Sullivan County REC | 406 · OTHER GEN G... | | 76.52 | | | 81,565.96 |