The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, March 21, 2017 at 7:00 pm. followed by the pledge allegiance.

Note: Meeting date changed from March 14th to March 21, 2017 due to winter storm forecast.

Supervisors present: Jeff Harris, and Chad Hall

Secretary: Gloria Lewis, Treasurer: Becci Evans

Others in attendance: Joe Colucci

Approval or Correction of February 14, 2017 monthly meeting minutes as printed: Motion to approve the minutes made by Chad, Second by Jeff, all in favor.

* Note action taken on February 14, 2017 to increase Roadcrew Foreman’s wages per hour from $15 per hour as noted in the Organizational meeting on January 3, 2017 to the following: **Wage increase for Road Crew Foreman. Al made a motion to increase Road Crew Foreman’s hourly wages by $4 per hour. Starting February 2017 Road Crew Foreman’s hourly rate will be $19 per hour. Chad second the motion, all in favor.**

**REPORTS:**

**TREASURER’S REPORT – Cleared Debits Credits**

Township Fund 8201 $164,993.26 $23,673.36 $15,012.73

State Fund 0401 $51,470.34 $4,599.84 $24.19

Sewer Checking 0101 $910.00

Act 13 Checking 5201 $5,266.00

2012 State Fund CD 0460 $12,986.64

General Fund CD 8260 $103,966.96

Act 13 CD 2012 6361 $8,714.98 $30.57 7/9/17

Act 13 CD 2013 4460 $218,484.02 $875.22 7/3/17

Act 13 CD 2014 6362 $188,315.50 $660.44 7/7/17

**EMA –**

* Altogether three checks have been released – will not be received until May or June 2017.
* Jeff asked Joe to talk with Gamble Twp. About radio frequency usage for their township.
* Joe recognized Lisa and Al for time spent organizing documents for FEMA/PEMA. Board of Supervisors recognized Joe for his thoroughness with fulfilling the requirements necessary for FEMA/PEMA.
* Future documentation in a disaster – criteria is essential for documentation of hours, equipment, and location.

**PLANNING COMMISSION** – no report

**COG REPORT –**

West branch cog meeting 2/21/17
There was not enough members present to conduct a meeting

From January's meeting

Lloyd Smith Muncy Creek Twp. was voted is as President
Cliff Hoffman of Hughesville Borough was voted in as Vice President
Bill Dorman volunteered to be Secretary and Treasure
Assistant secretary Christina Mensah of Turbotville Borough
Dues for 2017. $25.00
2017 budget was passed
2017 auditors were appointed Cliff Hoffman, Charlie Zook, and Sid Alpaugh
Motion made and carried to appoint McCormick Law Firm as solicitor
Motion made and carried to hold COG meetings at Muncy Creek Twp. Building at 7 pm on the following dates.
January 17, February 21, March 21, April 18, May 16, June 20, July 18, August 15, September 19,
October 17, November 21, and December 19

**ROADMASTER REPORT –**

2/1 Plowed and salted/cindered roads
2/7. Salted/cindered roads worked on trucks and cleaned them, paperwork
2/8 got trucks ready for storm
2/9 Plowed roads, water pump went out on f450, took to Dangles
2/10. Plowed drifts salted /cindered
2/12. Salted Chapman and Fry mire mixed up salt and cinders
2/13. Salted
2/21 washed trucks and tractor. Mixed up cinder pile.
2/ 22. Checked roads and picked up brush.

**WEBMASTER REPORT –**

* Internet usage is extremely limited or none. Difficulty updating website.
* Meeting with Baker Tiley Wednesday, March 22, 2017 to do adjustments, update payroll in QuickBooks.
* Seek help from Baker Tiley regarding PSATS UC Group Trust 2016/2017
* Request financial information for filing 2016 financial report with Sun-Gazette

**REGISTRATION OF PROPERTY –** no report

**PERMITS –**

* **Notice of Permit Application from Cascade Township Supervisors** Permit application type: Water Encroachment General Permit 11, for Logue Hill Road Bridge Rehabilitation. General Permit No 11 – Maintenance, Testing, Repair, Rehabilitation, or Replacements of Water Obstruction and Encroachments – signed and submitted to McTish
* **Sunoco Logistics Partners, L.P.** for Wallis Run Pipeline Non-Emergency Repair Project – General Permit 11 and General Permit 8 – Temporary Road Crossing and ESCGP-2 Permit
* **EXCO Resources (PA), LLC (EXCO)** well pad renewal permit Gamble/Hepburn Twp. Chaapel Hollow Unit 7 H

**CERTIFICATES OF OCCUPANCY/APPROVAL --** None

**DRILLING NOTICES –** None

**CORRESPONDENCE—**

* **US Census Bureau** – notice of July 2017 invite to participate in the 2020 Census Local Update of Census Addresses Operation (LUCA).
* **Federal Licensing, INC.** notice of expiration 2/27/2017
* **McCarthy Tire** – notice of credit application approved
* **CareerTrack –** Creative Leadership for Managers, Supervisors and Team Leaders – Williamsport May 25, 2017 for $149

**OLD BUSINESS:**

* IRS continuation of review Form 940 for Dec. 31, 2012
* Future ambulance service

**NEW BUSINESS –**

* **PSATS UC Group Trust** – notice all 4 qtrs. For 2016 not paid due by March 31, 2017. PSATS stated on Friday, February 17, 2017 – Cascade Township is responsible for all of 2016 and 2017 PSATS UC Group Trust taxes as per contract dated January 1, 1982. Township may opt out of contract, must submit notice on letterhead by September 1, 2017 to do so. Review after treasurer’s meeting with Baker Tiley.
* **FCC Rule Section 90**.20 (a) Lycoming County Resource Management Services is petitioning the FCC for licensed operation of a REPEATER radio frequency 156.195 MHz in vicinity of Allenwood PA. Authorization to accept needs to be signed and submitted. Supervisors approved and signed document for usage of this frequency.
* **Advertisement** in paper for auditors for township – no responses
* **Lewis Township Newsletter –** Dennis Miller contact – newsletter is quarterly. Cost of $25 for ¼ page to list township elected officials and meeting dates for each quarter. Any other non-profit organizations within the township: churches, boy scouts, girl scouts, etc. Secretary to call requesting cost for ½ to full page space.
* **Verizon –** no long distance calling on township phone. Secretary to purchase long-distance phone call for minimal amount.

**Dates to Remember:**

Supervisors work night: April 4, 2017

Monthly meeting: April 11, 2017

Checks reviewed and Signed: Chad made a motion to pay the bills, Jeff seconded the motion, all in favor.

The meeting adjourned at 8:45 pm, Chad made the motion to adjourn, Jeff seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alden J. Evans Jr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_