The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, July 12, 2016 at 7:00 pm. followed by the pledge allegiance.

Supervisors present: Jeff Harris, Al Evans Jr., and Chad Hall

Secretary: Gloria Lewis, and Treasurer: Becci Stugart

Others in attendance: Larry Yaw, Cheryl Yaw, Colleen Schapiro, Ronnie DiPalio, Carol McNamee, Charles McNamee, and Joe Colucci

Approval or Correction of June 14, 2016 meeting minutes as printed: Motion to approve the minutes made by Chad, Al second the motion, all in favor.

McTish group and Mid-State Paving met with the township supervisors before regular township meeting “Pre-Construction Meeting” T-635 Kelly Road Bridge Replacement Project. In attendance: Paul H. Kremser (Inspection Manager, McTish), Scott A. Hunter (Project Manager, engineer, McTish), Justin Jackson (Project Manager, McTish), Joyce Seno (Project Manager, Mid-State) and Mike Peck (Superintendent, Mid-State), Lisa Johnson (Township Foreman), Al Evans Jr.(Supervisor/Roadmaster), Chad Hall (Vice Chair), Jeff Harris (Chairman), and Gloria Lewis (Secretary).

**REPORTS:**

**Treasurer’s Report**

Township Fund 8201 $71,255.11

State Fund 0401 $95,883.21

Sewer Checking 0101 $291.23

Act 13 Checking 5201 $5,266.00

General Fund CD 8260 $103,501.20

2012 in Lieu of CD - 0460 $12,928.46

Act 13 CD 2012 - 6361 $8,619.34 Renewal notice 7/9/2016

Act 13 CD 2013 - 4460 $216,639.25 Renewal notice 7/3/2016

Act 13 CD 2014 - 6362 $186,818.97 Renewal notice 7/7/2016

**EMS** **Report** – NIMS Date report to be filed by September 1, 2016 as required. Note: township is in compliance with operation plan, mutual aid with Trout Run and Plunketts Creek Township Fire Departments, no incidents to report, no mac exercises reported. Suggested that NIMS compliance be added to township website. Joe will write up necessary information for website posting.

**Planning Commission** – no report

**COG Report –** Roll call at 7 pm
Approved May 17th meeting minutes
Approved Financial reports
Approved Bills presented
Approved 2016 contracts

* Paving. – HRI $598,140.20
* Seal coating – Hammaker East $292,369.58
* Modified Seal coating – Hammaker East. $389,962.41
* FDR Reclaim. – Recon Const. Services $89,546.00
* Line Painting – Midlantic Marking Inc. $64,904.17
Meeting adjourned 8pm

**Road master** **report**:

6/1 Ditch work on McNamee Rd.
6/2 Ditch work on McNamee Rd.
6/6 Mathews and Frymire Rds. Ditching
6/7. Frymire ditch work and reflector posts
6/8. Pick up parts and supplies. Rovenda let and Elery Nau
6/9. Stoned ditch on Frymire
6/10 Cleaned Slacks run rd. Washed rental equip.
6/13 Equipment maintenance
6/14  Weed whacked and brush cut
6/17 Mowed at twp. building
6/22 thru 6/27 Worked on water closet
6/29 Checked roads weed whacked tree trimming marked trees in ROW filled hole on Frymire

**Webmaster report** – Notice of road closure Kelly Road Bridge replacement and notice of white “X” on trees for removal are on the township website.

**Registration of Property** – no report

**Permits**: Bob and Marie Jacoby – Annual Savage Yard License

 Coleman Construction - Reihart, Michael J & Melissa J – Porch/Stick Built

**Certificates of Occupancy/Approval:** no report

**Drilling Notices**: no report

**Correspondence**:

* + Notice from Lycoming County Zoning regarding fees for Appeal, Variance, Special Exception or other hearings before the County Zoning Hearing Board are responsible for one-half of the Court Reporter fee. This fee is to be paid by the Applicant as noted on the fee schedule.
	+ Basic Supervision Training – Fred Pryor Seminars $99 in Williamsport September 12, 2016 at Genetti Hotel and Suites
	+ DGK Audit Business Survey due by July 31, 2016

**Old Business**:

* Becci Stugart DGK (Selective) bond received – per Jeff Harris bond amount will be reduced per conversion with DGK, approved bond insurance coverage of $350,000
* Audit – Becci Stugart reported per Baker Tiley Virchow Krause, LLP journal entries do not correspond with QuickBooks 2015 as reported due to previous secretary making changes after financial information submitted for the audit. Baker Tiley Virchow Krause, LLP will review QuickBooks 2015 again and adjust journal entries to correspond with 2015 Financial report filed with DCED to ensure accuracy of financial recording matches all records. Jeff suggested Becci Stugart and Gloria Lewis do a mini audit of 2016 for the past six months.

**New Business**:

* Kelly Road Bridge Replacement – Bid was awarded to Mid-State Paving for $702,151.37 (Actual amount of contract dated June 17, 2016). Tentative start date of August 12, 2016 and completed by September 9, 2016 (subject to change if needed).
* Berm Spraying – supervisors suggested spraying vegetation along roadways. Al suggested Lisa Johnson attend training on August 2, 2016 for “Roadside Vegetation Control.”
* Sign replacement Wallis Run Road – Sign noting “Cascade Township – Permit Required” is missing. Lisa will check this out.
* Change meeting date from December 13, 2016 to December 6, 2016 – agreed to change meeting date to December 6, 2016, needs advertised in Sun-Gazette.
* Newsletter – Jeff made motion to approve, Chad second the motion, all in favor. Newsletter has been approved with changes to dates of Kelly Road Bridge replacement. Copi LLC quoted cost of $42.24 plus $20 (for two tabs required and folding of newsletter). Postage to paid up front before mailing. Note: Copi LLC provided the township with reduced cost of no labor for addressing from spreadsheet provided and delivery to post office.
* Contact Barry Garverick – advertisement bids for tree cutting – open bids at September meeting with completion by December 2016 – secretary to contact Barry with details for putting bid together with the following requirements: open bids on September 6, 2016 and award bid on September 9, 2016 with work completed by December 1, 2016. Chip everything smaller than six inches.
* Act 13 reporting year 2015 monies received - $142,374.29.

**Dates to Remember**:

Work Session: August 2, 2016

Supervisors meeting: August 9, 2016

Checks Reviewed and Signed: Chad made a motion to pay the bills, Al second the motion, all in favor.

Meeting Adjourned at 8:50 PM: Chad made the motion to adjourn, Al second it, all in favor.

Respectfully Submitted,

Gloria Lewis, Secretary

Jeff Harris \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Al Evans \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_