

CASCADE TOWNSHIP

December Monthly Minutes

December 9, 2025

The December meeting of Cascade Township was called to order Tuesday, December 9, 2025 at 7 PM followed by the pledge of allegiance.

Supervisors: Jeffory Harris, Chad Hall, and Joe Colucci
Secretary/Treasurer: Gloria Lewis

In attendance: William Brooks IV

Public Comment:

Treasurer's Report –

November 30, 2025 BANK STATEMENT INFO:

General Fund 8201	\$90,095.50	\$3,969.37	\$42,365.34	3.5%	
State Fund 0401	\$135,132.10	0	\$387.62	3.5%	
Sewer Checking 0101	\$967.03	0	0		
Act 13 Checking 5201	\$55,245.50	\$30,245.50	\$30,276.46	3.5%	
CD#1893 GF	\$224,958.53			4.25%	Mature 3/9/2026
CD#1907 GF	\$224,958.53			4.25%	3/9/2026
CD#1915 GF	\$112,479.24			4.25%	3/9/2026
CD#1923 GF	\$112,479.24			4.25%	3/9/2026
CD#1931 ACT 13	\$281,198.17			4.25%	3/9/2026
CD#3148 Act 13	\$94,105.72		\$925.37	4.0%	11/25/2026
CD#0307 Act 13	\$227,235.25			4.0%	10/14/2026
<u>Total CD Investments = \$1,277,414.68</u>					

EMA – Meeting 12/11/2025 HMP reviewed

PLANNING COMMISSION – no report

COG REPORT – no meeting.

GAS INDUSTRY- no report

ROADMASTER REPORT –

Nov. 9th – 15th: check roads, put on plow, spreaders. Clean up. Mow tractor, mix cinders, & salt. Work on equipment.

Equipment issues – New Holland Tractor – work in progress Tractor Quote Messick's

Road Issues – Mulcahy Road pending notification of grant 2026

Vehicles issues – none

WEBMASTER – Posted December agenda, and unapproved November minutes. Cleaned up old agenda and minutes. Add pages for 2026 Agenda's and minutes. Add contact buttons, & posted proposed budget 2026.

REGISTRATION OF PROPERTY – none

PERMITS – none

CODES – none

DRILLING NOTICES – none

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SEWAGE PERMTIS – none

CORRESPONDENCE:

- Susquehanna Regional EMS(SREMS) for 24/7/365 ambulance coverage for a year
- PennDot LTAP – suggestions for training topics
- Verizon – Offering 5G Business Internet and LTE Business Internet using wireless technology
- PennDot – State Police Fines to be received December for \$291.41
- EQT – Application to drill Proposed Hemlock A 8H Pad Plats, McNett Township
- PGE – Proposed Well for COP Tract 726 Pad E Well 2870 – Plunketts Creek Twp.
- DCNR – In lieu of Taxes to be received November for \$30,099.84
- Lycoming County Tax Assessment Totals for Tax Year 2026
- Lycoming County Borad of Assessment for 1456 Kellyburg Rd (township building & etc.) Old assessed value of \$69,180 NEW assessed value \$75,480 – effective 1/1/2026
- PSATS Flyers & Bulletins for November
- PennDot – Flyers & brochures Asphalt Road Maintenance
- CDR Maguire Engineering – Presentation packet for the Board of Supervisors regarding their firm.
- Hepburn Township BLS Staffing 24/7 meeting Nov. 26, 2025.

OLD BUSINESS –

- **2026 Budget** – Posted November 17, 2025 in newspaper for review. **Jeff made a motion to approve the 2026 Budget, Chad second, all in favor.**
- **Website - PSATS ADA Compliance – The Americans with Disabilities Act applies to state and local governments (Title II):** Scanned documents are not readable with readers ADA guidelines. Documents must be Word saved as PDF to be acceptable. – Details such as Bullet points must be clear (View), and clarity content for viewing (color of pages), etc. Ordinances/Resolutions – rewritten into word and saved as PDF. Minutes should be approved when posted versus unapproved. Due by 4/27/2027. Appropriations to fix as needed.
- **Parking Lot Update:** Joe contacted Forest Lehman, Voters Services, regarding ADA compliance. Painting to be done spring 2026. Two signs for new parking lot: No Truck or Traylor Parking,” approved to purchase. (Green/White Reflective signs)

NEW BUSINESS –

- **Department of Auditor General Liquid Fuels** – appointment to Audit 2023 – 2024 Liquid Fuels scheduled for December 18th at 9 am.
- **Mailbox:** Plow hit – Joe fixed it.
- **Lycoming County Treasurer Agreement** for term of (3) three years from January 1, 2026 to December 31, 2029 to be approved. – Confirmed write in declined tax collector positions. **Jeff made a motion to accept three-year contract with Lycoming County Treasurer’s Office, Chad second the motion, all in favor.**
- **Resolution for appointment of Lycoming County Treasurer as Tax Collector from January 1, 1026 to December 31, 2029 for the fee of \$1.50 per bill. Board of Supervisors approved the Resolution for appointment of Lycoming County Treasurer as Tax Collector for January 1, 2026 to December 31, 2029.**

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Dates to Remember:

Year-end meeting: December 30, 2025

Organizational Meeting/January Monthly Meeting: January 5, 2026 @6 pm

Checks reviewed and signed: Jeff made a motion to pay the bills, Chad seconded the motion, all in favor.

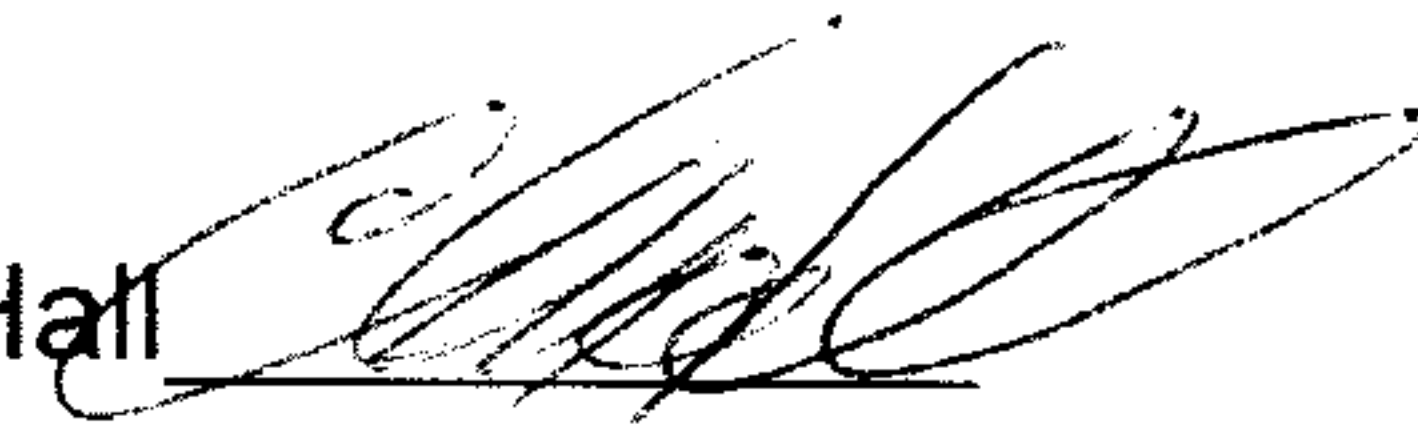
The meeting adjourned at 8:30 PM. Chad made the motion to adjourn, Jeff seconded, all in favor.

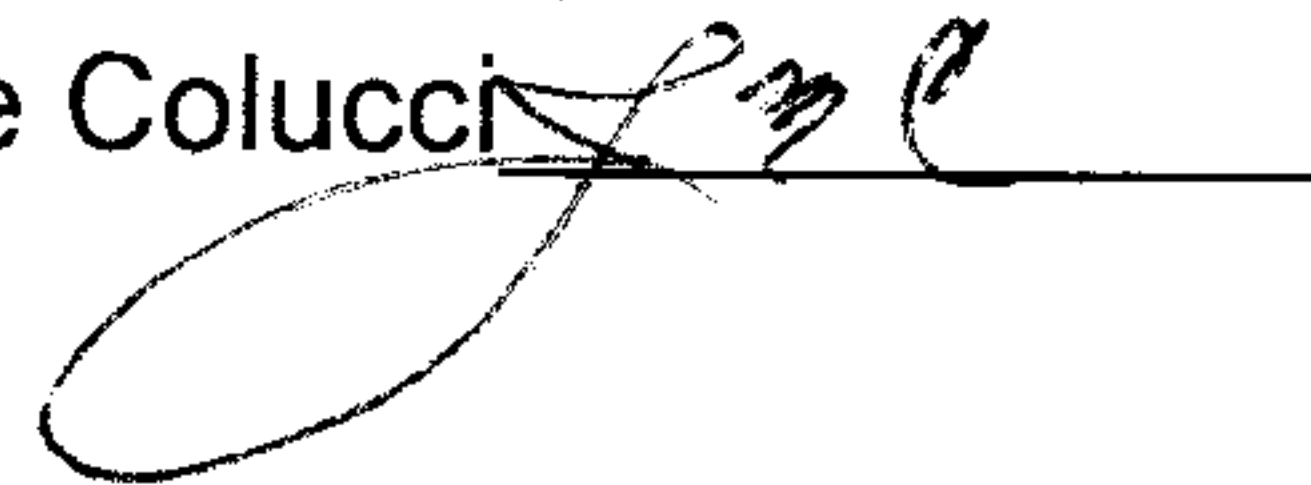
Respectfully submitted,

Gloria Lewis

Gloria Lewis, Secretary

Jeff Harris 

Chad Hall 

Joe Colucci 

FINANCIALS FROM NOVEMBER 12, 2025 TO DECEMBER 9, 2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
100 - General Fund						\$52,875.36
Check	11/12/2025	EFT	Intuit - QuickBooks	Checks and deposit slips	-\$266.39	\$52,608.97
Deposit	11/13/2025			Deposit	\$5,213.60	\$57,822.57
Deposit	11/14/2025			Deposit	\$300.00	\$58,122.57
				Budget & CPA Notice		
Check	11/17/2025	EFT	Column Software PBC	#FB917761-0018	-\$73.70	\$58,048.87
Deposit	11/18/2025			Deposit	\$30,099.84	\$88,148.71
Check	11/20/2025	EFT	Sullivan County REC	347-00 used 302 KWH	-\$89.25	\$88,059.46
Deposit	11/21/2025			Deposit	\$534.04	\$88,593.50
Deposit	11/30/2025			Interest	\$185.95	\$88,779.45
				Payroll Nov. 1, 2025 to Nov.		
Paycheck	11/30/2025	4798	Joseph Colucci	30, 2025	-\$374.43	\$88,405.02
Deposit	12/03/2025			Deposit	\$291.41	\$88,696.43
Deposit	12/04/2025			Deposit	\$500.00	\$89,196.43
Deposit	12/05/2025			Deposit	\$930.70	\$90,127.13
Deposit	12/06/2025			Deposit	\$550.36	\$90,677.49
Check	12/06/2025	EFT	Verizon	Phone & Internet	-\$74.63	\$90,602.86
Check	12/09/2025	4793	Elery Nau	INV#10479243 Toilet repair	-\$8.81	\$90,594.05
				Delinquent Fire Tax		
Check	12/09/2025	4794	Trout Run Fire Comp	2023/2024	-\$52.16	\$90,541.89
				Delinquent Fire Tax		
Check	12/09/2025	4795	Plunketts Creek Twp	2023/2024	-\$92.73	\$90,449.16
				Beyond the Code - Purchase		
				at North Central Regional		
Check	12/09/2025	EFT	PSATS	Forum	-\$25.00	\$90,424.16
				Payroll Nov. 1, 2025 to Nov.		
Paycheck	12/09/2025	4796	Gloria J Lewis	30, 2025	-\$716.12	\$89,708.04
				Payroll Nov. 1, 2025 to Nov.		
Paycheck	12/09/2025	4797	Lisa B Johnson	30, 2025	-\$131.38	\$89,576.66
Total 100 - General Fund					\$36,701.30	\$89,576.66
					TOTAL	\$36,701.30
						\$89,576.66

ACT 13 CHECKING ACCOUNT

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>	<u>Balance</u>
102 - Marcellus Act 13 -201 (Act 13 Checking)						\$55,066.88
Deposit	11/18/2025			Deposit	\$30,099.84	\$85,166.72
				DCNR In Lieu Taxes		
				deposited into incorrect		
Check	11/18/2025	EFT	Cascade Township	account shb GF	-\$30,099.84	\$55,066.88
Deposit	11/30/2025			Interest	\$178.62	\$55,245.50
				#102906 Cascade Twp Bdg		
Check	12/09/2025	207	Glenn O. Hawbaker	IN Parking Lot	-\$47,760.50	\$7,485.00
Total 102 - Marcellus Act 13 -201 (Act 13 Checking)					-\$47,581.88	\$7,485.00