The Organizational Meeting and January monthly meeting of Cascade Township was called to order Monday, January 4, 2021 at 7:00 PM followed by the pledge of allegiance.

Supervisors present: Jeff Harris, Chad Hall and Joe Colucci

Secretary: Gloria Lewis, Treasurer: Becci Evans

1.Jeff nominated \_\_\_\_\_ as the temporary chairperson and \_\_\_\_ seconded the motion. 2.\_\_\_\_\_ was appointed as temporary secretary. 3.\_\_\_\_\_ nominated \_\_\_\_\_as the Chairman and \_\_\_ seconded. 4.\_\_\_\_\_\_\_ nominated \_\_\_\_\_ as the Vice-Chairman and \_\_\_\_\_ seconded the motion. 5.\_\_\_\_\_\_\_\_\_appointed \_\_\_\_\_\_\_\_\_ as Secretary, \_\_\_\_\_\_\_\_\_\_ appointed as Treasurer. The decisions were all unanimous. At the end of the meeting, temporary secretary \_\_\_\_\_\_\_ gave the newly appointed secretary the notes to incorporate in her minutes.

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| --- | --- | --- | --- | --- | --- |
| Position | Nomination | First | Second | Wage/Salary | All in Favor |
| Supervisors |  |  |  | $1,300/yr. |  |
| Secretary |  |  |  | $386.50/Monthly Salary/during Crisis $25 hr. |  |
| Treasurer |  |  |  | $257.50/Monthly Salary/during Crisis $25 hr. |  |
| Roadmaster/Road Foreman |  |  |  | $25.75/hr. |  |
| Road Crew/ Laborers | Road Crew  Machine Operator, Laborer |  |  | $18.00 hr. Operator  $16.75 hr. Laborer |  |
| Legal Counsel | Scott T. Williams |  |  | $100/hr |  |
| Emergency Management Coordinator | Joe Colucci |  |  | $25/per mtg. +mileage//During Crisis $28/hr. |  |
| Vacancy Board |  |  |  | Volunteer |  |
| Auditors |  |  |  | $10/hr. |  |
| Planning Commission Board | Chris Logue, Jeff Harris, Chad Hall, Joe Colucci |  |  | Volunteer |  |
| Township Engineer | McTish-Kunkel & Associates |  |  |  |  |
| PSATS Convention Delegate |  |  |  |  |  |
| Banking | Muncy Bank & Trust |  |  |  |  |
| Tax Collector | Sandy McNeil |  |  | 6% |  |
| Construction Inspector | Joe Colucci |  |  | $28/hr. |  |
| Insurance Carrier | DGK |  |  |  |  |
| Webmaster | Becci Evans |  |  | $20/hr |  |
| SEO Services | Jamie Nolan |  |  | Fee Schedule attached |  |

Cascade Township Real Estate and Fire Tax Rates – no change.

Supervisors: $\_\_hr. for work sessions or other meetings in a supervisor capacity.

DGK continuation certificate of Treasurer Bond - $350,000 from January 4, 2021 to January 4, 2022.

The Internal Revenue Service set the standard mileage rate for 2021 at $0.575 per mile.

Secretary will place a legal notice in the Williamsport Sun-Gazette announcing the following meeting dates for 2021:

Cascade Township 2021 Meeting Dates

Planning Commission at 6:30 pm

Board of Supervisors at 7:00 pm

Meetings are held in the Cascade Township Office,

1456 Kellyburg Road, Trout Run PA 17771

January 4, 2021

February 9, 2021

March 9, 2021

April 13, 2021

May 11, 2021

June 8, 2021

July 13, 2021

August 10, 2021

September 14, 2021

October 12, 2021

November 9, 2021

December 14, 2021

Planning Commission meetings: Feb, Apr, June, Aug, Oct, Dec

Supervisor Work Nights: 2/2, 3/2, 4/6, 5/4, 6/1, 7/6, 8/3, 9/7, 10/5, 10/19, 11/3, 12/7, & 12/28

**January regular monthly meeting**

Approval or Correction of December 8, 2020 meeting minutes as printed: Motion to approve the minutes made by \_\_\_\_, Seconded by \_\_\_\_\_, all in favor.

**TREASURER’S REPORT – Cleared Debits Cleared Credits**

General Fund 8201 $570,568.40 $10,351.67 $6,390.47

State Fund 0401 $111,945.73 0 $23.70

Sewer Checking 0101 $1,426.47 $1,000.00 $2,000.00

Act 13 Checking 5201 $218,358.66 0 $46.23

General Fund CD 8260 $110,428.70 Matures 01/7/2023

**EMA – Stage Coach -**

**PLANNING COMMISSION** – no report

**COG REPORT –** The 2021 reorganization meeting for the West Branch COG will be held on January 19th at 7pm. The meeting will be held at the Muncy Creek Township building located at 575 PA 442, Muncy, PA 17756.

**ROADMASTER REPORT –**

Nov. – clean up branches – put plow on

Dec. – check roads, salt & plow roads, open up ditch drains, truck to Sunbury Motors

**WEBMASTER REPORT –**

**REGISTRATION OF PROPERTY –**

* 06-232-122C Paul L. Hoff, Jeffrey P. Hoff, Clara M. Hoff, Paula F. Lewis, John K. Lewis, and Brenda C. Glosek to Jeffrey P. Hoff
* 06-232-103B Robert L. Marshall and Shelley U. Marshall to Hiroshi Watanaba and Janet Filemyr at 11495 Wallis Run Road, Trout Run, PA.
* 06-192-101 Paul K. Emick to Ryan A. Emick, Trustee of The Emick Family Irrevocable Trust
* 06-211-140.A Kristi A. Survey to Cindy L. Carey 11613 Rose Valley Road, Trout Run, PA.
* 06-232-107 Roderick Q. Day to Roderick Q. Day & Allison I. Day 11254 Wallis Run Rd.

**PERMITS –** none

**CERTIFICATES OF OCCUPANCY/APPROVAL -** None

**DRILLING NOTICES –** None

**CORRESPONDENCE –**

* Lewis Twp. – Range Resources - Cornwall Bear 1H and Cornwall Turkey 4H Proposed well site
* Bassett Engineering Inc letter
* Ford 2028 F550 Super Duty – Extended Warranty on the Steering linkage damper to 7 years or 100,000 miles (whichever comes first)
* McIntyre Twp. - ALTA (ARD) Application to drill COP Tract: 551 B-6H, B-7H, B-8H, B=9H, B-10H, B-11H, B-12H, B-13H, & B-14H
* Gamble Twp., - Seneca Proposed drilling – Gamble Pad A
* PSATS 2021 Membership no increase in fees. Update township information Engineer, EMC, Zoning positions
* Chesapeake Energy Corp – Chapter 11 Notice
* Beran Environmental Services – Mallory Group Pad A intent to apply for Erosion and Sediment Control General Permit for well pad
* PSATS Guidelines for meetings During Covid-19, Salary Survey, News Bulletin Dec. 2020, Advertising Requirements 2021, Filing Deadlines for State, Federal Forms & Reports

**OLD BUSINESS –**

* **EMS Consolidation**

**NEW BUSINESS –**

* **Budget 2021 was adopted on Dec. 29, 2020. Chad made a motion to adopt the budget, Joe second the motion, all in favor.**
* **Annual Donations to fire departments –**
* **DGK** refund and Audit findings – Delete 2007, Audit 2019/2020, Amend 2020 Ford, Amend Loc & Cost New ($1,385)
* **PennDot - Aggregate Contract Information (Year 2021) Need filled out**
* **Bids for Jan**. **1, 2021** - $11,500 without any formal bidding, $11,500 to $21,300 require at least three written or telephone quotes, over $21,300 require advertised bidding.
* **Baker Tilley Virchow Krause, LLP** fees for 2020 financial services will range from $5,250 to $5,400 for the audit. Technical assistance will be billed at an hourly rate of $155 for any technical assistance that may be necessary
* **DCNR -** proposed 911 address changes final determination 2/1/2021
* **Lyc. Cty. Hazard Mitigation Planning Process** – Virtual meeting January 14, 2021 – two sessions 1:30 pm to 3 pm and 6:30 pm to 8 pm. RSVP if interested
* **Chapman Road Project** –
* **Compensation for outstanding work**

**Dates to Remember:**

Supervisors work night: February 2, 2021

Monthly meeting: February 9, 2021

Checks reviewed and Signed: \_\_\_\_\_\_\_ made a motion to pay the bills, \_\_\_\_\_\_ seconded the motion, all in favor.

The meeting adjourned at \_\_\_\_\_\_\_\_\_\_\_\_PM \_\_\_\_\_ made the motion to adjourn, \_\_\_\_\_\_ seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chad Hall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Joe Colucci\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_