The monthly meeting of the Cascade Township Board of Supervisors was called to order Tuesday, April 11, 2017 at 7:00 pm. followed by the pledge allegiance.

Supervisors present: Jeff Harris, Chad Hall, and Al Evans JR.

Secretary: Gloria Lewis, Treasurer: Becci Evans

Others in attendance: Joe Colucci, Ronnie DiPalo, and Garrett Smith

Approval or Correction of March 21, 2017 monthly meeting minutes as printed: Motion to approve the minutes made by Chad, Second by Al, all in favor.

**REPORTS:**

**TREASURER’S REPORT – Cleared Debits Credits**

Township Fund 8201 $303,833.96 $8,661.74 $ 3,306.59

State Fund 0401 $73,903.38 $4,918.24 $43,759.64

Sewer Checking 0101 $910.00

Act 13 Checking 5201 $5,266.00

State Fund CD 0460 $12,986.64

General Fund CC 8260 $103,966.96

Act 13 CD 2012 6361 $8,714.98 7/9/17

Act 13 CD 2013 4460 $218,484.02 7/3/17

Act 13 CD 2014 6362 $188,315.50 7/7/17

Becci met with Baker Tiley- update payroll accounts, and given list of adjustments to be made. Becci had a discussion with PSATS regarding UC Group Trust Filing with PSATS. PSATS is at least 1% lower than the state. Calculated by the last three years of unemployment history. UC Group Trust (PSATS) is the employer portion (paid to PSATS) and employee portion is paid to the state (PA). Becci explained information regarding the UC Group Trust to the supervisors 2016 is now paid, 2017 is to be paid at tonight’s meeting. **Al made a motion to continue with PSATS UC Group Trust Filing, Chad 2nd the motion, all in favor.**

**EMA –**

* FEMA/PEMA 1st payment in the amount of $117,021.07 to be direct deposited 4/10/2017. And $20,454.19 direct deposit on 4/10/2017.
* Joe talked with Gamble Township about using the repeater, they do not have their own. They will cut down on chatter.
* Joe noted agility agreement with PENNDOT (Jeff Biettie) is signed and delivered for Chapman Road. Documents filed in cabinet.

**PLANNING COMMISSION** – no report

**COG REPORT –**

Roll call was at 7 pm  
Motion was made and approved to adopt the 2017 budget   
$10,426.00 income  
$11,520.00 expenses   
Opened aggregate bids/ quotes for cascade twp. as follows  
GOH. 2a limestone delivered. $22.00 per ton, R7 rock delivered $24.97 per ton  
Hanson. 2 limestone delivered $16.50 per ton, R7 rock delivered $19.50 per ton  
                 AS 2 anti-skid delivered $21.00 per ton  AS 3 anti-skid $21.00 per ton  
New Enterprise. 2 limestone delivered $21.57 per ton. R7 rock delivered $38.00 per ton  
                  AS 2 anti-skid delivered $ 26.27 per ton.  
Turned in 2017 seal coating work sheets   
Training day report: 18th Annual West Branch COG Equipment Show & Training Day, Wed. MAY 17th  
9 to 3 registration at 8:30   
Meeting adjourned 8pm

**Al made a motion to accept Hanson as Aggregate Supplier for no. 2 limestone delivered $16.50 per ton, R7 rock delivered $19.50 per ton - AS 2 anti-skid delivered $21.00 per ton, AS 3 anti-skid $21.00 per ton. Jeff 2nd the motion, all in favor.**

**ROADMASTER REPORT –**

1st thru the 4th  
Road debris clean up due to storms, fixed signs  
5th thru the 11th  
Checked roads, picked up debris, charged 550 battery, got tires from tractor supply for blower,  
Checked roads during winter conditions, salted icy spots, removed  tree from Chapman road  
12th thru the 18th  
Put tire chains on , Plowed salted and cindered roads, got 550 out of ditch with help from Garrett Smith   
Plowed back   
19th thru 25th  
Plowed salted and cindered,  worked on 550 that threw fan belt, had to recover 550 from Chapman road and take to garage with the help of Garrett Smith   
Picked up 55 from garage a ND put plow and spreader back on and put back in service.   
Salted icy spots

Al read notes from Lisa regarding various road issues in township.

**WEBMASTER REPORT –**

Becci still having problems with internet in trying to load minutes to website.

**REGISTRATION OF PROPERTY –** no report

**PERMITS –**

Raymond & Frances Marshall, Grading Replacement Bridge – Permit No#062017-040 Flood Damage Repair

**CERTIFICATES OF OCCUPANCY/APPROVAL --** None

**DRILLING NOTICES –**

* **Gamble Township – Gamble Pad C –** Permit application Tax Parcel number 14-270-116.A: Easton 29H and Easton 30H
* **Plunketts Creek Township –** COP Tract 726 – Loyalsock State Forest – Pad B 2753 – Location Little Gap Face Rd. – Pennsylvania General Energy Co. LLC
* **Gamble Township –** COP Tract 724 Pad A – Chapman Rd – Pennsylvania General Energy Co. LLC

**CORRESPONDENCE—**

* **Lycoming County Zoning –** David Hubbard promoted to County Zoning Administrator, Assistant Austin Daily. All correspondence directed to 570-320-2130. Municipal zoning concerns to Mr. Hubbard at 570-320-2144 or email [dhubbard@lyco.org](mailto:dhubbard@lyco.org).
* **Susquehanna Regional EMS –** In 2016 SREMS responded ten (10) times and transported two (2) township residents in their ambulance. Information of number of calls and costs. SREMS values the volunteer ambulance and fire department that serve our township.
* **CareerTrack –** Training Dealing with Difficult People @Williamsport on April 26, 2017 – Creative Leadership for Managers, Supervisors and Team leader @Williamsport May 25, 2017
* **Fred Pryor –** Sales & Use Tax 2017 Workshop @Williamsport June 21, 2017
* **PSATS copy of 2017-**2018 Policy Statement
* **Board of Elections –** Proofing Ballots for May 16, 2017 Municipal Primary
* **Auditor Resignation –** Kathleen Micheltree resignation effective March 23, 2017. Secretary to send copy of resignation to Board of Elections.
* **PSATS –** 2017 Proposed Resolutions, Bylaws Change and Nominations Report
* **Lycoming County Zoning** – 1st quarter report of open permits on file or completed – one open noted above under **Permits**
* **Certificate of Insurance –** Insured Kuhns Bros. Lumber Co. INC. from 4/1/2017 to 4/1/2018, Mid-State Paving LLC from 4/3/2017 to 4/3/2018

**OLD BUSINESS:**

* **IRS** continuation of review Form 940 for Dec. 31, 2012 – Letter dated March 8, 2017 received notice requesting certification from the state for unemployment payments (proof of credit). Becci mailed information packet to IRS. Received additional information regarding back due taxes for Form 940 for December 31, 2013 and December 31, 2014. Becci will review documents for 2013 and 2014.
* **Future ambulance service**
* **Lycoming Conservation District**, Kellen Krape, DG&LVR Admin. Dirt and Gravel Roads Program – Environmentally Sensitive Maintenance (ESM) Training – training required to apply for funding for projects. Projects must meet specific criteria taught in the ESM training.

**NEW BUSINESS –**

* **State Liquid Fuels** Direct Deposit $43,700.28
* **DGK –** Renewal application of Township’s Errors and Emissions/Police Professional policy due 7/1/2017. Submit application along with copy of line itemed detailed budget 2017
* **Baker Tiley Virchow Krause, LLP –** notice Audit is completed and filed on line. Hard copies will be mailed. Financial information given to secretary for required legal notice to newspaper.
* **Flag pole -** broke due to high winds, needs replaced. Flags need replaced. Chad will check on flag pole. Secretary to get flags.

**Dates to Remember:**

Supervisors work night: May 2, 2017

Monthly meeting: May 9. 2017

Checks reviewed and Signed: Chad made a motion to pay the bills, Al seconded the motion, all in favor.

The meeting adjourned at 8:40 PM Al made the motion to adjourn, Chad seconded, all in favor.

Respectfully submitted,

Gloria Lewis, Secretary

Jeff Harris\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alden J. Evans Jr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Hall \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_